



## Saskatchewan Health Educators Association (SHEA)

AGM – Tuesday, June 25th, 2013 @ 5:00 pm  
 Martin Collegiate – 1100 McIntosh St. Regina, SK

**Attendees:** S. Barthel, K. Beliveau, K. Fowler (via Skype), J. Fox, J. Kondratiuk, J. Senger, K. Sherman

**Regrets:** K. Christianson, C. Moore, M. Olson, T. Salm

Item	Description	Action
<b>1 Approval of Agenda</b>	<ul style="list-style-type: none"> <li>- S. Barthel request to add section about the grant to the agenda, added by K. Beliveau</li> <li>- K. Fowler request to add discussion about release forms under the section website renewal development, as well as contacting individuals to be involved, added by K. Beliveau</li> </ul>	Motion: to approve the agenda with proposed changes – S. Barthel, 2 <sup>nd</sup> by J. Fox. Carried
<b>2 Approval of the minutes</b>		Motion: to approve the minutes - K. Sherman, 2 <sup>nd</sup> J. Senger. Carried
<b>3 Reports</b>		
<b>3.1 President's Report (K. Beliveau)</b>	<ul style="list-style-type: none"> <li>-President' Report – end of June, K. Beliveau to submit a report to the STF. She will e-mail the rough draft to everyone to take a look through and add any suggestions/changes</li> <li>-Executive 2013-2014</li> <li>Nominations for next year to let the STF know the changes made</li> <li>-President – S. Barthel nominates K. Fowler</li> <li>-Vice-President – K. Beliveau nominates M. Olson (via e-mail confirmation)</li> <li>-Treasurer – S. Barthel nominates K. Beliveau</li> <li>-Secretary – K. Sherman nominates J. Senger</li> <li>-Website Liaison – K. Beliveau nominates S. Barthel</li> <li>-University Liaison – T. Salm appointed</li> <li>-Ministry Liaison – K. Christiansen appointed</li> </ul>	Motion: Elect the slate of officers for Executive 2013-2014 – motion to approve by Shelley, 2 <sup>nd</sup> by Jill

	-Members-at-large – J. Kondratiuk, K. Sherman, J. Fox, C. Moore	
<b>3.2 Treasurer's Report (K. Beliveau)</b>	<p>-Current Balance \$11, 731.96</p> <p>- a number of expenses in recent months that were allocated for in advance</p> <p>-SHEA Audit: Books have been dropped off to K. Anderson. They are due at the end of June.</p> <p>- STF Audit cost to K. Anderson is \$50.</p> <p>-SHEA Budget 2013-2014 is tentatively a total of \$5600:</p> <p>\$600 to executive meetings</p> <p>\$0 to conference/workshop</p> <p>\$4100 to website development (grant)</p> <p>\$900 scholarship and bursaries (Depending on whether SHEA will officially have a bursary or grant to website liason)</p> <ul style="list-style-type: none"> <li>- Proposed budget, subject to change</li> </ul> <p>- K. Beliveau – food \$48.00 (for today's meal)</p>	Motion: to pay the bills presented – K. Sherman, 2 <sup>nd</sup> J. Fox. Carried.
<b>4 News</b>		
<b>4.1 News from the Ministry (K. Christianson)</b>	<ul style="list-style-type: none"> <li>• R. Leidl is the new PE 20,30 secondment for 2013-2014</li> </ul> <p><b>Anti-Bullying</b></p> <ul style="list-style-type: none"> <li>• Anti-bullying online forum (<a href="http://skantibullying.insightrix.com/">http://skantibullying.insightrix.com/</a>) is live until June 30th.</li> <li>• Sixteen anti-bullying consultations were held in June 2013 in the following communities throughout Saskatchewan: North Battleford, Prince Albert, La Ronge, Swift Current, Yorkton, Regina, Saskatoon, and Weyburn. 155 individuals attended</li> </ul>	

	<p>the stakeholder consultations and 225 individuals attended the community consultations.</p> <ul style="list-style-type: none"> <li>• The online community, a public space where individuals can interact with each other, with a facilitator, and with Jennifer Campeau, has included over 550 members and approximately 40 written submissions have been received and responded to.</li> <li>• While new ideas and suggestions were shared at each consultation, several themes re-occurred. Words such as intimidating, power imbalance, hurtful, intention, targeted, and repeated were used to define bullying. There were calls for a comprehensive approach that is: holistic; begins at a young age; involves the family, home, and community; builds capacity by raising awareness; and, includes education and tools that individuals and communities can use to resolve conflict while respecting the diversity within a community.</li> <li>• Provincial STI Strategy is being led by Min. of Health. I am a member of this committee – everyone else on the committee is from the health sector. My role is to help shift focus more to prevention and introduce CSCH to epis.</li> <li>• <b>Regina Safe Schools Conference:</b> Positive School Climate and Youth Engagement on October 28th is hosted by the Canadian Safe Schools Network.</li> </ul>	
<p><b>4.2 News from the University of Regina (T. Salm)</b></p>	<p>Current news, initiatives or updates:</p> <ul style="list-style-type: none"> <li>- T. Salm not present.</li> </ul>	

<b>5 Business</b>		
<b>5.1 Website Renewal/Development (S. Barthel)</b>	<p>STF pilot project will be testing out new platforms. S. Barthel has received an e-mail saying they're in the process, asking SHEA to pilot the new website platforms. S. Barthel added updates to the STF and has not heard back yet about a tentative timeline. They will redesign and send back to SHEA</p> <p style="padding-left: 40px;">C. Baron indicated new features may be used, will send to SHEA for approval. Timeline is unknown at this point.</p> <p>A number of things on the website will need to be updated:</p> <ol style="list-style-type: none"> <li>1. Descriptions of Executive positions: website, member-at-large, liaison (Ministry of Ed, Ministry of Health, University) – not currently listed, and STF handbook clarifies this as necessary. K. Fowler will add this, and list liaisons in the slate of officers as they attend meetings.</li> <li>2. Description of SHEA Bursaries (process for requesting and maximum amount)  <i>DRAFT: SHEA is pleased to support leadership opportunities in health education for SHEA members. To request a bursary of a maximum of \$200, send a letter to the SHEA President describing the leadership opportunity, the amount requested, and how the leadership opportunity will support health education in Saskatchewan.</i> <ul style="list-style-type: none"> <li>- applications will need to be in by May 1<sup>st</sup>, as fiscal year ends May 31<sup>st</sup>.</li> <li>- Bursary will be made available to SHEA members, regardless of if they specialized in health education</li> </ul> </li> </ol>	

or not.

- Maximum amount will be \$200

K. Sherman will adjust this

3. Content and format of content for CSCH page

- K. Fowler will contact R. Leidl in September about bringing content to this area

4. List of previous SHEA Scholarship Award Winners

- K. Beliveau will look at this based on the treasurer's book based on the last 4 or 5 years

5. History of SHEA? (date of first meeting, list of past presidents, summary of major activities and accomplishments...)

- Space for history of SHEA on the website – past presidents, history, perhaps we can get records from the STF. K. Beliveau will contact the STF and ask for any archived materials, when they went digital and take the lead. All present members agree that this will be worthwhile

6. STF release form (photos) (K. Fowler)

- SHEA will have various versions for different requirements (children, adults, school). They can be scanned and saved. Suggestion to just start off with adults and people on the executive for this part of the website.

7. participant involvement in resource development (K. Fowler)

- R. Leidl said yes, more so interested on the topic of

	<p>CSCH</p> <ul style="list-style-type: none"> <li>- M. Strueby said yes</li> <li>- J. Foley will help to post resources on a different day.</li> <li>- B. Lewis can't think of anyone currently that he could confidently recommend anyone (nobody for elementary)</li> <li>- SHEA will try to have an executive meeting early in the Fall to take care of this. K. Fowler will organize this.</li> </ul>	
<p><b>5.2 STF Grant</b></p>	<ul style="list-style-type: none"> <li>- C. Paulus looking into "left-over-funds" from STF grants and if they can be re-allocated. (perhaps to sub days):</li> <li>- SHEA can pay teachers for website resources with sub time.</li> <li>- SHEA will need to decide what this day will look like, then get an invoice from the district for the sub in order to pay for a sub day with the grant.</li>   <li>- resources for teaching and learning template</li> <li>- K. Beliveau suggests to include references/sources on the bottom.</li> <li>- K. Fowler suggests sending this to R. Leidl, M. Strueby, J. Foley.</li> <li>- When posted on website, beside the title could be a link to video or voice thread, either explaining how to use resource or showing how it would be taught in a classroom.</li> <li>- option to get some ideas from university students as health education curriculum classes will be offered in every level this year.</li> </ul>	

<p><b>5.3 Conference 2014 (J. Senger)</b></p>	<ul style="list-style-type: none"> <li>- J. Senger in discussion with A. Longstaff, president of the SK Middle Years Association. He mentioned that they would be very interested in hosting a conference with us in 2014 (3<sup>rd</sup> week in October at Moose Jaw Spa)</li> <li>- focus of their last conference was various areas of education, such as technology, behavior management, aboriginal content, etc.</li> <li>- Parallel host vs. co-host</li> <li>- K. Fowler will contact A. Longstaff in early fall to get a better idea of the specifics and what this will look like.</li> </ul>	
<p><b>6. Adjournment</b></p>	<p>At 6:20pm</p>	<p>Motion: K. Fowler</p>
<p><b>7. Next Meeting</b></p>	<p>- August 2013</p>	<p>Action: K. Fowler will send a doodle</p>