

**Saskatchewan Health Educators Association (SHEA)**

**Tuesday June 19, 2012 @ 6:30 pm**

**Crave Kitchen and Wine Bar, Regina, SK**

**Attendees:** K. Beliveau, K. Christiansen, K. Sherman, K. Fowler, S. Barthel, A. Looyen, M. Olson

**Regrets:** C. Moore

| <b>Item</b>                                  | <b>Description</b>  | <b>Action</b>  |
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| <b>1 Approval of Agenda</b>                  | Please review the agenda.   | <b>K. Fowler approves the agenda</b>   |
| <b>2 Approval of the minutes</b>             | Please review the minutes from the May 17 <sup>th</sup> , 2012 meeting  | <b>M. Olson approves the minutes</b>   |
| <b>3 Reports</b>                             |   |  |
| <b>3.1 Presidents Report<br/>K. Beliveau</b> | <ul style="list-style-type: none"> <li>-Submit receipt for payment of meal from May 17<sup>th</sup> meeting</li> <li>- President's Report Due                             <ul style="list-style-type: none"> <li>-rough copy presented, can review and get back to at end of meeting.</li> </ul> </li> <li>-Reminder to renew membership with the STF                             <ul style="list-style-type: none"> <li>- contacted the STF regarding membership report and stressed importance of emails for contacting members</li> </ul> </li> <li>-Sent a congratulatory letter to J. Senger, SHEA Scholarship Recipient</li> <li>-SHEA President Honorarium</li> <li>Minutes from October 13<sup>th</sup> Meeting</li> <li>President Bursary                             <ul style="list-style-type: none"> <li>K. Christiansen tabled the idea of</li> </ul> </li> </ul> | <p><b>Action:</b></p> <p>Submit receipt from previous meeting meal on May 17<sup>th</sup></p> <p>Submit President's Report</p> |

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|  | <p>having a small bursary for the President and possibly other member of SHEA (ex: executive director, treasurer)</p> <p>K. Fowler moved the \$500 is awarded to the President of SHEA provided in May of each year. Seconded by A. Looyesen. All approved. Passed. No objections.</p> <p>-SHEA Executive for 2012-2013<br/> President – K. Beliveau (last year)<br/> Vice President -<br/> Treasurer -<br/> Secretary -<br/> Ministry of Education Liaison – K. Christiansen<br/> University Liaison -<br/> Webmaster – S. Barthel<br/> Conference Coordinator –</p> |  |
| <p><b>3.2 Treasurer's Report</b><br/> <b>A. Looyesen</b></p> | <p>-Current Balance<br/> -Recent Transactions: Scholarship &amp; president bursary &amp; meals<br/> -Audit: left message for K. Anderson to drop off the books with her once she returns our call<br/> -Refund from Moose Jaw Spa: will refund the money and said that we should receive it in the mail in 6 weeks.</p> <p>A. Looyesen to possibly change address the cheque is going to be mailed to or consult timeline of cheque arrival.</p>  | <p><b>Action:</b><br/> Write a cheque to president for \$500<br/> <br/> Write a cheque to J. Senger (SHEA Scholarship Recipient)<br/> <br/> Write a cheque to meeting attendees for \$20 of meal during AGM on June 19, 2012</p> |

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|   | A. Looyzen to drop off treasurer books at K. Beliveau's house after audit.  |  |
| <b>4 News</b>   |   |  |
| <b>4.1 News from the Ministry<br/>K. Christiansen</b> | <p>Current news, initiatives or updates.</p> <p>Wellness 10:</p> <ul style="list-style-type: none"> <li>- Curriculum to be posted at the end of August for teachers</li> <li>- Approval for Wellness 10 workshops around the province in upcoming</li> <li>- Some questions have been raised regarding physical activity and wording of outcomes</li> </ul>   |  |
| <b>4.2 News from the University<br/>S. Barthel</b>    | <p>-S. Barthel to follow up with T. Salm. T. Salm mentioned the possibility of coming back to SHEA as the University Representative.</p> <p>-L. Schaefer, keen on being involved with SHEA and is interested but would like to think about it. He is interested supportive of having students here as well.</p>   | -All SHEA Executive send e-mail to "shoulder tap" for 2012-2013 Executive (K. Beliveau's last year as President)   |
| <b>5 Business</b>                                     |   |  |
| <b>5.1 Website</b>                                    | <p>Website Position on SHEA</p> <ul style="list-style-type: none"> <li>• S. Barthel to submit a proposal for a contract to develop content for the Resources for Teaching and Learning section of the website with proposed budget by June 26<sup>th</sup>.</li> <li>• Executive to vote on proposal by June 29<sup>th</sup>.</li> <li>• Resources (professional learning) and maintenance of website (ex: current news/quotes)to be discussed and job expectations</li> <li>• Discuss honorarium in terms of "Resources" as a one-time set up and</li> </ul> | <p><b>Action:</b></p> <p>ACTION: S. Barthel to submit a proposal for a contract to develop content for the Resources for Teaching and Learning section of the website with proposed budget by June 26<sup>th</sup>.</p> <p>ACTION: Executive to vote on proposal by June 29<sup>th</sup>.</p> <p>ACTION: Proposed idea to have Adobe chat for our next SHEA meeting to test the technology</p> |

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|  | <p>“Website maintenance” to be on going throughout the year</p> <ul style="list-style-type: none"><li>• S. Barthel is under the impression that SHEA executive will help contribute to website content (ex: worth viewing)</li></ul> <p>Ideas &amp; questions about website content:</p> <ul style="list-style-type: none"><li>• As opposed to areas, should we organize by broad theme (e.g., grade perspective charts?)</li><li>• Themes (a dozen topics: mental health, sexual health, guiding questions (big ideas) that might organize Resources section?</li><li>• News: up to date health related topics, on front page</li><li>• Assessment: how when they know they have achieved the outcome?</li><li>• Should we organize by grade level and duplicate information?</li><li>• What criteria will we use to determine which resources to include?</li><li>• Is it better off to put professional development efforts towards online info rather than a conference?</li><li>• Web conversations: fireside chats to share information (ex: Adobe chat)<br/>Can we archive chats?</li><li>• Should there be a members only section? Will this increase membership numbers?</li><li>• What will we offer members, that others coming to the website won't receive? Webinars?</li></ul> |  |
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|                       | <ul style="list-style-type: none"> <li>• Links: Look into Center for Disease Control and CSH as well as other child/student friendly sites (youth centered).</li> </ul> <p>Question: What's a good perk for members and what do we not want to withhold for everyone else (if goal to provide resources to health teachers and professionals)?</p> <p>Ideas for SHEA as an association:</p> <ul style="list-style-type: none"> <li>• One of SHEA's goal should be to build a name for our association</li> <li>• Ways to get the voice out there: Twitter, e-mails, or Facebook.</li> <li>• Concerns about membership for upcoming year: what can we do to increase membership?</li> <li>• What is the longer-term vision for SHEA?</li> <li>• Look into how we can see the numbers of hits on our webpage?</li> </ul> |  |
| <b>5.2 Conference</b> | <p>-Communicate with SPEA</p> <p>-SHEA Conference Coordinator position will be new this year to help distribute the workload of organizing the conference.</p>   | <b>Action:</b> K. Fowler contact R. Leidl regarding PHE Canada health information to be forwarded on to SHEA |
| <b>6 Round Table</b>  | <p>U of R presentation: Assignment option in EHE classes that connects to SHEA and/or SHEA website or can be posted as resources (ex: create a video on a inquiry in Education)</p> <p>K. Christiansen's University curriculum classes are moving away from unit</p>   | <b>Action:</b> Buy baby gift for K. Beliveau from SHEA.  |

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|                              | <p>plan/lesson plan, etc., and are looking more like a mini masters. This consists of questions posed like, "What are you interested in?" and more big ideas and the possibility of a literature review. This teaching style has more potential for inquiry for personal development. (Personal plans for wellness, etc., and less detailed lesson plans)</p> |  |
| <p><b>7 Next Meeting</b></p> | <p>-September 2012</p>  | <p><b>Action:</b> K. Beliveau will send a doodle in September 2012</p> |